



Illinois *Leader*

Publication for Illinois 4-H Leaders

October-November 2007

4-H Club Business Meetings



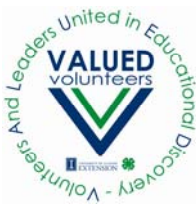
An annual ritual of the beginning of the 4-H year is the election of the club officers and the planning of the club program for the year. While it is important for those elected to learn about their roles and duties, it is also necessary for all members to assume their responsibilities to the club. The club business meeting is one of three parts to a regular club meeting. The business portion of the meeting should last 30 minutes or less. The business portion provides the opportunity for individual members to learn about the methods of making decisions and the effect of decisions upon the group, learn effective methods of conducting business using parliamentary procedure, and develop leadership skills involved in serving as an officer or committee chair.

Individual members need to learn parliamentary procedure skills so that they can participate fully in the business meeting. Each member should learn how to answer roll call, address the chair, make a committee report, make and second motions, discuss motions, and vote on items of business.

Members may learn these skills through active participation in the business meeting, through enrolling in *Leadership: Skills You Never Outgrow*, or by participating in club committees. A packet on *Working with Committees* is available to club leaders on the Urban Extension Web Site at <http://www.urbanext.uiuc.edu/committees>. This web site contains fact sheets, role descriptions, worksheets, and additional resources to assist leaders and members in developing effective committees within their club.

Helping You Help Youth – *Working with Officers and Committees* and *Helping You Help Officer and Committees* are additional resources that may be ordered through the local Extension office. Leader training is also available on “Making Meetings Fun” and “I Move – Effective Meetings.” Contact your local Extension office for more information.

VALUED Volunteer Program



The **VALUED Volunteer Program** is **expanding** again this year. New and less tenured volunteers who are interested in the orientation program should contact their local Extension office to enroll. The six one-hour **orientation** modules are offered through face-to-face meetings, teleconference sessions, and web-based or self-study sessions. Participants are asked to complete evaluation forms for each module. Content includes volunteer roles in 4-H, club organization, club program planning, and communications within the 4-H club, positive youth development, and experiential learning.

This year the **VALUED Volunteer Training Series** will also be introduced statewide. This is a continuation of the Orientation program. Nine additional modules will be offered: developmental stages of youth, behavior management, fiscal policies, making meetings fun, parental involvement, parliamentary procedure, public presentations, risk management, and working with officers and committees. These sessions will help leaders learn to provide their members with stronger decision-making opportunities at the club level as well as help to energize their club meetings with fun, age-appropriate activities. New and tenured leaders are welcome to enroll through their county Extension office in this program for 2007-08.

The Illinois Leader is your publication. Submit story ideas and comments to: Illinois Leader, Sheri Seibold, 302 E. John, Suite 1901, Champaign, IL 61820, (217) 333-0910 www.4-H.uiuc.edu

Get Up and Move!



Clubs may enroll in **Get Up and Move!** Series 1, 2 and 3 through 4-H DMS. Print copies may be ordered through the local Extension office or the materials are available the web at www.4-h.uiuc.edu/opps/move. **Get Up and Move!** would be an excellent project in which new clubs enroll. Materials are readily available and the activities can be led by older youth or parents. This project ties in nicely with the national 4-H mission mandate on Healthy Lifestyles.

An additional resource for leaders interested in this area would be the **Healthy Lifestyles: Less is More** website at: <http://web.extension.uiuc.edu/regionwc/lessismore>. This program series is designed for families with children – because what we do today affects the health of our children tomorrow. The web site contains fact sheets, tips and recipes that can help lead to healthier lifestyles. Check out the sections: Tip and Recipe of the Month and Smart Shopping.

4-H Fair Share Program



National 4-H Council and National 4-H Supply Service announced a new 4-H Fair Share Program last fall. 4-H volunteers, members, families, and Extension staff may order 4-H merchandise on line at www.4-HMall.org. Illinois receives a 10% commission on the value of the merchandise ordered. This money benefits the Illinois 4-H Recognition for Excellence Program. **Good news!** Since the program's inception, Illinois has received more than \$5,000 as its share of the commission. Please continue to order your club supplies, recognition items, and other 4-H items on-line to support Illinois 4-H!

Tools to Help Recognize 4-H'ers' Accomplishments and Promote 4-H



Fall is a great time to recognize 4-H members for their accomplishments from the previous year. Page borders and other materials have been created to help you recognize youth. The page borders allow you to create certificates with customized text – or even use them as flyers or signs. A thumbnail graphic is posted by each material, so you can quickly scan the list to see what works best for you. <http://www.4-h.uiuc.edu/staff/promotion.html>

October 7-13 is National 4-H Week. Several materials on this web page were created to help promote 4-H during National 4-H Week and throughout the year. Materials include: recruitment brochures, bookmarks, game sheets, cards, postcards, candy/cereal bar wrappers, and more!

National 4-H Brand Network also has a National 4-H Week Kit. Check out those materials at: <http://www.4-h.brandnetwork.org/> (New users will need to register first.)

Club Grant Opportunities – Focusing on Community and Health Improvement Outreach

4-H clubs across Illinois have the opportunity to “pledge their hands to larger service” by making the 3rd “H” a priority in 2008. The Illinois 4-H Foundation is again supporting 4-H club outreach by funding community related service projects supported through funding from Pioneer Hi-Bred International, Inc., and Country Insurance and Financial Services. Areas of focus include Community Improvement Projects OR Health and Safety related projects. Grant monies ranging from \$50-\$250 per club are available. Applications are available from your Extension Office or at www.4-h.uiuc.edu/events/grants.html. Grant applications are due **January 4, 2008**. Other grant opportunities are also available through National 4-H Council. For information about those opportunities, check www.fourhcouncil.edu/GrantsProgram.aspx.
